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# Control Users’ access to view the Application Form link In Manage Candidates

## Admin Tab Access Rights -- done

Menu: Recruitment->Setup->Admin Tab Access Rights

Page: Recruitment/SetTabAccessRights.aspx

Change the Label and Radio Buttons

A screenshot of a social media post

Description automatically generated

1. Change the Label “Allow to change Job Application Fields” to “Application Form Access”
2. Change the Radio Button Options to “Edit” – Value should be A, “View Only” – Value should be V, “No Access” – Value should be N
3. Handle the Saving Part. FYI, the column stored in is RT\_AdminTabAccessRights.RCTIsAdminCanChange

## Manage Candidates -- done

Menu: Recruitment-> Transactions-> Manage Candidates. In the menu click Applicants button for one of the Job

Page: Recruitment/Applicants.aspx

A screenshot of a video game

Description automatically generated

Enable/Disable Hyperlink

1. Enable the Hyperlink only if the Setting in the RT\_AdminTabAccessRights.RCTIsAdminCanChange is A or V.
2. Else disable the link

# Provide a Direct View of CV Document next to Applicant Name

Menu: Recruitment-> Transactions-> Manage Candidates. In the menu click Applicants button for one of the Job

Page: Recruitment/Applicants.aspx

A screenshot of a video game

Description automatically generated

Add a New Clip Icon

1. Add a Clip Icon next to the name of the person or next to the status. The idea is to let the user view the CV directly.
2. Check if there is data in RT\_Documents table for the CVID and if there is then show the icon. Otherwise, Hide the image
3. On click of the link, open a popup that does the following:
   1. Check if there is only 1 document and if there is only 1 document, open the document directly.
   2. If there are more than 1 document, then show the list and provide hyperlink in each document to open the document.

# Manage Candidate – Interviewing

Menu: Recruitment-> Transactions-> Manage Candidates.

1. In the menu click Applicants button for one of the Job
2. In the Applicants screen, click on Interviewing Tab.
3. Select one of the candidates in the Interviewing Tab
4. Click on Change

Page: Recruitment/Applicants.aspx

A screenshot of a computer

Description automatically generated

Allow adding with lookup

1. The List of interviewers is a Multi Select list box for Admin and doesn’t allow to change (add/remove)
2. There is already a gridview method there which allows add/remove but that is in the first step when you select for interview.
3. Either use grid method or allow Admin to add into multiple select list box

# Create New Candidate -- done

Menu: Recruitment-> Transactions-> Manage Candidates->Create New Candidate Button.

1. In the menu click Applicants button for one of the Job
2. In the Applicants screen, click on Create New Candidate. A Popup will come

Page: Recruitment/NewCandidate.aspx

A screenshot of a cell phone

Description automatically generated

1. Added 2 new fields Candidate Email, Resume (CV). Although the fields are added, they are not saved into the DB.
2. On click of Record or Update
   1. Save the Candidate Email into RT\_CV\_MASTER.EmailAddress
   2. Upload the file and store the contents into the Candidate Email into RT\_Documents
3. Hide the Update & Delete Buttons when in New Input mode
4. Hide the Record Button when in Update mode

# Test Questionnaire Setup

Menu: Recruitment-> Setup-> Test Questionnaire

Page: Recruitment/TestQuestionnaire.aspx

A screenshot of a computer

Description automatically generated

Add Question

1. On click of Add Question, the row is added somewhere but we can’t find it.
2. Perhaps you can open all rows instead of paging and then check

# Manage Candidates – UI issue -- done

UI cutoff

Menu: Recruitment-> Transactions-> Manage Candidates

A screenshot of a computer

Description automatically generated

1. The user interface is messy when there are many categories configured.
2. Limit them to 3 drop downs per row or reduce the width of the dropdown so that the screen fits in properly in 100% zoom level setting. You can look at Page Recruitment/ManageJob.aspx and use the same alignment method.
3. Repeat the fix for the Recruitment/JobSummary.aspx as well.